



Cambridgeshire  
Police & Crime  
Commissioner

**To:** Business Coordination Board

**From:** Chief Executive

**Date:** 19 December 2013

## Transfer Order 2

### 1. Purpose

- 1.1 For the Board to agree the next steps in respect of Transfer Order 2, specifically in respect of staff consultation, the agreeing of a revised Scheme of Governance including the Scheme of Consent, and the submission of the definitive transfer scheme to the Home Secretary by 3 March 2014.

### 2. Background

- 2.1 By letter of 27 March 2013, the Home Secretary directed all Police and Crime Commissioners to make and submit a transfer scheme under Part 3 Schedule 15 of the Police Reform and Social Responsibility Act 2011 for approval. The proposed scheme for Cambridgeshire was submitted to the Home Secretary on 4 September, and on 6 December she wrote to the Commissioner indicating that she had approved the proposal in principle.
- 2.2 The Commissioner and Chief Constable will now work together to finalise:
- 2.2.1 the transfer scheme in order that it reflects the intentions set out in the plan submitted to the Home Secretary and with minimal disruption to existing working practices.
  - 2.2.2 the legal instrument effecting the transfer which will take effect from 1 April 2014
  - 2.2.3 an amended Scheme of Consent
- 2.3 We are required to submit our definitive transfer scheme by 3 March 2014, for final approval and implementation on 1 April 2014.
- 2.4 A staff consultation document – Appendix A – has been prepared by the constabulary. This is the first BCB since our proposed scheme was approved in principle by the Home Secretary and approval is therefore sought from BCB for consultation to commence.

2.5 Both parties should consider obtaining legal advice prior to the finalised documents being presented at BCB for approval in January/February 2014.

2.6 Once approved by BCB, the definitive transfer scheme, Scheme of Consent and legal instrument will be submitted to the Home Secretary prior to 3 March 2014.

### **3. Recommendation**

3.1 The Board approve the commencement of staff consultation into the proposed transfer.

3.2 The Board note the arrangements for finalising the legal instrument, transfer scheme and Scheme of Consent.

### **BIBLIOGRAPHY**

<b>Source Document (s)</b>	<b>Contact Officer</b>	<b>Location</b>
Letter Home Secretary 6 December 2013 Consultation Document	Dr Dorothy Gregson Chief Executive	Cambridgeshire Police & Crime Commissioner, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA