



Cambridgeshire  
Police & Crime  
Commissioner

**FINANCE SUB-GROUP**

**APPROVED MINUTES**

**Date:** 27 August 2014

**Time:** 14:30 hours

**Location:** OPCC Office at Cambourne

**Members:** Brian Ashton Deputy Police and Crime Commissioner  
Niki Howard Director of Finance & Resources  
Robert Vickers Interim CFO for OPCC

**In Attendance:** Nancy Leversha Strategic Accountant

**1. Welcome and Apologies**

Apologies were received from Dorothy Gregson, Chief Executive.

**2. Actions arising from minutes of meeting 29<sup>th</sup> July 2014**

The procurement report is work in progress.

3(ii) A meeting has occurred regarding the risk register and the DCC is looking at how risk is reported.

7(ii) Estates minutes sent through to FEB for information.

8(i) No Metis report for this FSG but future reports will include implementation dates.

**3. Authorisation of reserves**

This report is for the 13/14 reserves and shows how the reserves are allocated with a Total usable reserves. There are new lines for Innovation Reserve and Capital carry forward reserve as Capital is no longer funded by borrowing.

(i) *The group noted and approved the report.*

**4. Constabulary Revenue Budget Monitoring – Month 3**

The revenue budget is currently showing a £3m underspend, most of this is through staffing which finance are monitoring regularly to capture vacant posts and any posts that won't be replaced.

Supplies & services also currently have an underspend. The Collaborated initiatives are early days but contributing to savings. CTC shows an underspend of £372k and Armed Policing Unit underspend will even out as vacancies are filled. The Change team will be included in next month's report.

The group agreed there is a key message that Local Policing constable numbers have not reduced yet we also have access to additional collaborated resources. Overall the group agreed this is very good.

(i) *The group noted the report.*

**5. Capital Programme Monitoring Month 2**

The report details the legacy schemes all of which the group know about. There is an additional £30k requirement for Origin development.

(i) *The group noted the report.*

**6. OPCC Revenue Budget Monitoring – Month 4**

RV reported the OPCC revenue budget is currently predicting a £25k overspend due to staffing. This is being monitored and should get back in hand.

(i) *The group noted the update.*

**7. Cash Flow Monitoring**

NH informed the group the cash flow may drop a little as there will be a time difference between Innovation expenditure and when the Grant is received.

(i) *The group noted the report.*

**8. Programme METIS update and Innovation Fund**

NH gave the group a verbal update. The group discussed timescales and savings and how these will start to populate the new MTFP and that the group now need to start holding the Metis programme to account over deadlines and savings.

(i) *The group noted the update.*

(ii) *BA, NH and RV to meet to discuss how costs and savings assumptions for the future affect the budget gap in the MTFP.*

**9. AOB**

There was no AOB.

**10. Date of next meeting**

Tuesday 30<sup>th</sup> September 2014 at 14.30 hours, OPCC Cambourne.

