



# Cambridgeshire Police & Crime Commissioner

## FINANCE SUB-GROUP

### APPROVED MINUTES

<b>Date:</b>	<b>30 September 2014</b>	
<b>Time:</b>	<b>14:30 hours</b>	
<b>Location:</b>	<b>OPCC Office at Cambourne</b>	
<b>Members:</b>	Brian Ashton	Deputy Police and Crime Commissioner
	Niki Howard	Director of Finance & Resources
	Robert Vickers	Interim CFO for OPCC
	Dr Dorothy Gregson	Chief Executive
<b>In Attendance:</b>	Alec Wood	Deputy Chief Constable
	Nancy Leversha	Strategic Accountant

#### **1. Welcome and Apologies**

The DPCC welcomed Alec Wood to the meeting.

#### **2. Actions arising from minutes of meeting 27<sup>th</sup> August 2014**

No actions were arising and the minutes were approved and signed by the DPCC.

#### **3. Constabulary Revenue Budget Monitoring – Month 4**

There is not much change from Month 3 and as the Finance Team are currently prepping for 2015/16 budgets there is no updated staff information.

The main underspend is Police Staff pay and any vacant posts are being challenged robustly to ensure savings are maximised.

The Supplies & Services forecast is showing an underspend. The DPCC asked whether this could be broken down into what is contractual and other forms of

expenditure. The Director of F&R explained this would not be possible and had identified the line 'Other supplies & Services' for more focus to better understand what is included in there.

PCSO's currently showing an underspend but there are a further two rounds of recruitment before the end of March 2015, so this will even out.

The Change Team is currently showing an overspend but there is still work being conducted for the budget to catch up with the staff that have moved across.

CTC is showing an underspend and concerns were raised over local news stories saying CTC were unable to cope. It was noted a report is due to go to the JPS Board on CTC.

A discussion over how workforce figures are presented recognising numbers of constables in Local Policing, numbers of officers in the force and access to numbers of officers in collaborated units of which a number of officers are employed by Cambridgeshire identified an interim presentation arrangement is required until there is one system used by all three forces.

Air Support is anticipating an overspend and the group were informed the Chief Constable of Bedfordshire is leading on behalf of the three Chief Constables looking at options for the future.

(i) *The group noted and approved the report.*

(ii) *RV to be invited to Budget Prep meeting.*

#### **4. OPCC Revenue Budget Monitoring – Month 5**

The group were updated verbally. The forecast is showing a breakeven position at the end of the year and the previous overspend that had been forecast for staffing is no longer the case.

(i) *The group noted the report.*

#### **5. Capital Programme Monitoring Month 4**

Spending is currently on track. The current assumptions for Capital need to be discussed further whilst prepping the MTFP.

A discussion ensued over the JPS Governance Board approving business cases and the governance arrangements surrounding this. The group agreed Capital processes need to be strengthened.

The Headquarters Building 11 requires maintenance and this has been allocated from the 2014/15 Capital programme.

(i) *The group noted the report.*

(ii) *Capital assumptions to be discussed in MTFP preparation.*

**6. MTFP 2015/16**

The D of F&R explained the gap and budgetary pressures are changing frequently. Potential savings are collated in order to show how we intend to address the budget gap.

There are various options that may be available to further reduce the gap but these need to be discussed with the Chief Constable. The group stated savings from collaboration are essential in order to close the gap.

(i) *The group noted the update.*

**7. Cash Flow Monitoring**

The DPCC stated this is a good story that continues month on month.

(i) *The group noted the report.*

**8. Estates Sub Group minutes 24<sup>th</sup> July 2014**

The group approved the minutes.

(i) *The group noted and approved the minutes.*

**9. Programme METIS update and Innovation Fund**

The DPCC stated this was an exceptionally good report showing realistic timescales and figures. The D of F&R has asked the METIS team how much of 15/16 savings are dependent on collaboration and awaits an answer.

The DPCC requested sight of what had been projected saving figures against delivered figures rather than adjusted figures.

The group welcomed the report and was impressed by the roll out to improve the efficiency of operational staff. It notes the slight reduction in pace of cash savings but this will be built into the MTFP.

(i) *The group noted the update.*

**10. AOB**

There was no AOB.

**11. Date of next meeting**

Tuesday 21<sup>st</sup> October 2014 at 11.30am, OPCC Cambourne



**Brian Ashton**

